



DISTRICT OF SECHELT
MINUTES OF THE FINANCE, CULTURE AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
held at 5797 Cowrie Street, Sechelt, BC
Tuesday, October 9th, 2018

- PRESENT** Mayor B. Milne (Chair); Councillors D. Inkster; A. Lutes; D. Siegers; M. Shanks; and D. Wright
- REGRETS** Councillor N. Muller
- STAFF** Chief Administrative Officer A. Yeates; Director of Corporate and Financial Services D. Stewart; Director of Engineering and Operations D. Kutney; Manager of Communications Julie Rogers; Manager of Financial Services Ben Currie; and Recording Secretary M. Kwasney
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1. CALL TO ORDER AND DECLARATION OF CONFLICT

Deputy Mayor Lutes assumed the Chair and called the Finance, Culture and Economic Development Committee Meeting to order at 1:00 p.m. and asked for any declarations of Conflict of Interest.

2. ADOPTION OF AGENDA

Recommendation No. 1 – Agenda

Moved/Seconded

That the Agenda be adopted.

CARRIED

3. APPOINTMENTS AND DELEGATIONS

None.

4. ADOPTION OF MINUTES

4.1 Minutes of the Finance, Culture and Economic Development Committee of September 19th, 2018

Recommendation No. 2 – Minutes of the Finance, Culture and Economic Development Committee Meeting of September 19th, 2018

Moved/Seconded

That the Minutes of the Finance, Culture and Economic Development Committee Meeting of September 19th, 2018 be received.

CARRIED

BUSINESS ARISING FROM MINUTES

5. BUSINESS ITEMS ARISING FROM MINUTES

None

6.1 Porpoise Bay Wharf Business Plan and Study – Final Report

Recommendation No. 3 – Porpoise Bay Wharf Business Plan and Study – Final Report

Moved/Seconded

That the report from the Manager of Financial Services dated October 2, 2018 regarding the Porpoise Bay Harbour Strategic Document be received.

CARRIED

Recommendation No. 4 – Porpoise Bay Wharf Business Plan and Study – Final Report

Moved/Seconded

That the Committee recommend Council endorse the Porpoise Bay Harbour Strategic Document.

CARRIED

In discussion it was noted:

That the Harbour Authority Lease expires December 2019 with no remaining renewal terms for this agreement. The next step is to begin negotiations of a new agreement/lease with consideration for expansion at that time.

6.2 Storm water issues on Sandy Hook Road

Recommendation No. 5 – Storm water issues on Sandy Hook Road

Moved/Seconded

That the report from the Director of Corporate and Financial Services dated October 4, 2018 regarding storm water issues on Sandy Hook Road be received.

CARRIED

In discussion it was noted:

That the lane up to the trail head on Sandy Hook Road is District property and that the District will maintain the lane up to that point. The District staff will be paving the lane apron up to the trail head and adding a curb and catch basin to help reduce the water runoff and debris on Sandy Hook Road.

That Council directed staff to send notice to Ms. Mumford to make her aware of the above decision.

Mayor Milne entered the meeting at 1:26 pm and assumed the Chair

6.3 Facilities Booking Contract

Recommendation No. 6 – Facilities Booking Contract

Moved/Seconded

That Council direct staff to bring the facilities booking function in-house by August 31, 2019.

CARRIED

In discussion it was noted:

That staff will be bringing forward a business case to bring the facilities booking in-house. The responsibilities for the new full-time position may include booking and marketing of the District rental facilities and acting as community liaison.

ADJOURNMENT

The Finance, Culture and Economic Development Committee Meeting of October 9th, 2018 adjourned at 1:35 p.m.



~~Bruce Milne~~, Mayor

Darnelda Siegers



Doug Stewart,

Director of Corporate and Financial Services