

DISTRICT OF SECHELT
MINUTES OF THE REGULAR COUNCIL MEETING
Held at 5797 Cowrie Street, Sechelt, BC
Wednesday, October 17, 2018

PRESENT Mayor B. Milne; Councillors N. Muller; D. Wright; D. Inkster; D. Siegers; M. Shanks and A. Lutes

STAFF Chief Administrator Officer A. Yeates; Director of Corporate and Financial Services D. Stewart; Director of Planning and Development Services, T. Corbett; Corporate Officer J. Frank and Recording Secretary J. Chamberlain

1. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council Meeting to order at 7:00pm and asked for any Declarations of Conflict.

Councillor Shanks declared a conflict of interest for Item No. 8.3 (Official Community Plan Amendment and Zoning Amendment Bylaws (Sunshine Coast Lions Housing Society – Greenecourt) as he has a long standing association with the Sunshine Coast Lions Housing Society; and

Councillor Shanks declared a conflict of interest for Item No. 8.6 (Solid Waste Collection and Disposal Bylaw Amendment Bylaw No. 548-3, 2018) as he is Chair of a local manufactured home park association and may be directly impacted by the results.

2. ADOPTION OF AGENDA

Res. No. 2018-10D-1 – Moved/Seconded

That the Agenda be amended by the following:

- Item 7.1 be amended to change Recommendation No.'s 13 and 14 to their proper numerical order
- Item 8.1(a) be amended to include page 28 of the Agenda
- Item 8.8(b) be amended to include missing Schedules to the Bylaw; and

That the Agenda be adopted as amended.

CARRIED

3. APPOINTMENTS AND DELEGATIONS

None.

4. PROCLAMATIONS

The Mayor proclaimed October 2018 as Occupational Therapy Month and Foster Family Month in the District of Sechelt.

5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL

5.1 Minutes of the 7:00 pm Regular Council Meeting of October 3, 2018

Res. No. 2018-10D-2 – Moved/Seconded

That the Minutes of the Regular Council Meeting of October 3, 2018 be adopted.

CARRIED

6. BUSINESS ARISING FROM MINUTES

None.

7. COMMITTEE / COMMISSION MINUTES AND REPORTS

7.1 Minutes of the Planning and Community Development Committee of September 26, 2018

Res. No. 2018-10D-3 – Moved/Seconded

That the Minutes of the Planning and Community Development Committee of September 26, 2018 be received.

CARRIED

Res. No. 2018-10D-4 – Moved/Seconded

That the following recommendations from the Minutes of the Planning and Community Development Committee be amended to adjust Recommendation No. numerical order; and

That the following recommendations from the Minutes of the Planning and Community Development Committee of September 26, 2018 be endorsed, as amended:

Recommendation No. 2 - Minutes of the Accessibility Advisory Committee Meeting
Moved/Seconded

That the Minutes of the Accessibility Advisory Committee Meeting of September 5, 2018 be received.

Recommendation No. 3 - Minutes of the Advisory Planning Commission Meeting

That the Minutes of the Advisory Planning Commission Meeting of September 13, 2018 be received.

Recommendation No. 4 - Minutes of the Integrated Community Sustainability Plan Advisory Committee Meeting

That the Minutes of the Integrated Community Sustainability Plan Advisory Committee Meeting of September 17, 2018 be received.

Recommendation No. 5 - Smoking Control Bylaw No. 570, 2018

That the Committee recommend to Council that the report from the Director of Planning & Development, dated September 10, 2018 regarding the new Smoking Control Bylaw No. 570, 2018 be received.

Recommendation No. 6 - Smoking Control Bylaw No. 570, 2018

That the Committee recommend to Council that the Smoking Control Bylaw No. 570, 2018 be given first reading and that the public be notified and given the opportunity to provide feedback.

Recommendation No. 7 - Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515-4, 2018

That the Committee recommends to Council that the report from the Director of Planning & Development, dated September 10, 2018 regarding Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515, 2018 be received.

Recommendation No. 8 - Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515-4, 2018

That the Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515-4, 2018 be given first reading.

Recommendation No. 9 – Bylaw Enforcement Procedures Policy 2018

That the Committee recommend to Council that the report from the Director of Planning & Development, dated September 10, 2018 regarding the Bylaw Enforcement Procedures Policy 2018 be received.

Recommendation No. 10 – Bylaw Enforcement Procedures Policy 2018

That the Committee recommend to Council that the Bylaw Enforcement Procedures Policy, 2018 be endorsed; and

That the Committee recommend to Council that Council Policy 1.3.8 Bylaw Enforcement Policy be rescinded.

Recommendation No. 11 - Integrated Community Sustainability Plan Draft for Review

That the Committee recommend to Council that the report from the Director of Planning & Development, dated September 10, 2018 regarding the Integrated Community Sustainability Plan Draft For Review be received.

Recommendation No. 12 - Integrated Community Sustainability Plan Draft for Review

That the Committee recommend to Council that the draft Integrated Community Sustainability Plan be received for information.

CARRIED

7.2 Minutes of Finance, Culture and Economic Development Committee of October 9, 2018

Res. No. 2018-10D-5 – Moved/Seconded

That the Minutes of the Finance, Culture and Economic Development Committee of October 9, 2018 be received.

CARRIED

Res. No. 2018-10D-6 – Moved/Seconded

That the following recommendations from the Minutes of the Finance, Culture and Economic Development Committee of October 9th, 2018 be endorsed:

Recommendation No. 2 – Minutes of the Finance, Culture and Economic Development Committee Meeting of September 19th, 2018

That the Minutes of the Finance, Culture and Economic Development Committee Meeting of September 19th, 2018 be received.

Recommendation No. 3 – Porpoise Bay Wharf Business Plan and Study – Final Report

That the report from the Manager of Financial Services dated October 2, 2018 regarding the Porpoise Bay Harbour Strategic Document be received.

Recommendation No. 4 – Porpoise Bay Wharf Business Plan and Study – Final Report

That the Committee recommend that Council endorse the Porpoise Bay Harbour Strategic Document.

Recommendation No. 5 – Storm water issues on Sandy Hook Road

That the report from the Director of Corporate and Financial Services dated October 4, 2018 regarding storm water issues on Sandy Hook Road be received.

Recommendation No. 6 – Facilities Booking Contract

That Council direct staff to bring the facilities booking function in-house by August 31, 2019.

CARRIED

8. BYLAWS

8.1 Smoking Control Bylaw No. 570, 2018

Res. No. 2018-10D-7 – Moved/Seconded

That the October 5, 2018 report from the Director of Planning & Development, regarding the new Smoking Control Bylaw No. 570, 2018 be received.

CARRIED

Res. No. 2018-10D-8 – Moved/Seconded

That the Smoking Control Bylaw No. 570 2018 be given First Reading and information regarding the Bylaw be communicated to the public prior to Second and Third Readings.

CARRIED

Res. No. 2018-10D-9 – Moved/Seconded

That Bylaw No. 570, 2018 be amended to strike the words, ‘second-hand tobacco’ from the bylaw to read, ‘AND WHEREAS it has been determined that smoke is a health hazard and nuisance for many inhabitants and of visitors to the District of Sechelt;’.

CARRIED

Res. No. 2018-10D-10 – Moved/Seconded

That Bylaw No. 570, 2018 (Smoking Control Bylaw) be read a first time this 17th day of October, 2018.

CARRIED

8.2 Bylaw Notice Enforcement Implementation Amendment Bylaw No. 515-4, 2018

Res. No. 2018-10D-11 – Moved/Seconded

That the October 5, 2018 report from the Director of Planning & Development, regarding Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515, 2018 be received.

CARRIED

Res. No. 2018-10D-12 – Moved/Seconded

That Bylaw Notice Enforcement Implementation Bylaw Amendment No. 515-4, 2018 be given First Reading.

CARRIED

Res. No. 2018-10D-13 – Moved/Seconded

That Bylaw No. 515-4, 2018 (Bylaw Notice Enforcement Implementation Amendment) be read a first time this 17th day of October, 2018.

CARRIED

Councillor Shanks declared a conflict of interest as he has a long time association with Sunshine Coast Lions Club and recused himself from the meeting at 7:28 pm.

8.3 Official Community Plan Amendment and Zoning Amendment Bylaws (Sunshine Coast Lions Housing Society – Greenecourt)

Res. No. 2018-10D-14 – Moved/Seconded

That the report from the Community Planner dated October 3, 2018 regarding public consultation for the application from the Sunshine Coast Lions Housing Society for an Official Community Plan amendment and Zoning Bylaw amendment for the Greenecourt housing complex at 5821 Medusa Street and 5583 Ocean Avenue be received.

CARRIED

Res. No. 2018-10D-15 – Moved/Seconded

That Council confirm that consultation with persons, organizations, and authorities has been early and ongoing, and is now concluded for Official Community Plan Amendment Bylaw No. 492-24, 2018 (Sunshine Coast Lions Housing Society - Greenecourt) and Zoning Amendment Bylaw No. 25-296, 2018 (Sunshine Coast Lions Housing Society - Greenecourt).

CARRIED

Res. No. 2018-10D-16 – Moved/Seconded

That Council give Second and Third Readings to Official Community Plan Amendment Bylaw No. 492-24, 2018 (Sunshine Coast Lions Housing Society - Greenecourt); and

That Council give Second and Third Readings to Zoning Amendment Bylaw No. 25-296, 2018 (Sunshine Coast Lions Housing Society - Greenecourt).

CARRIED

Res. No. 2018-10D-17 – Moved/Seconded

That Official Community Plan Amendment Bylaw No. 492-24, 2018 (Sunshine Coast Lions Housing Society – Greenecourt) be read a second time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-18 – Moved/Seconded

That Official Community Plan Amendment Bylaw No. 492-24, 2018 (Sunshine Coast Lions Housing Society – Greenecourt) be read a third time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-19 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-296, 2018 (Sunshine Coast Lions Housing Society – Greenecourt) be read a second time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-20 – Moved/Seconded

That Zoning Amendment Bylaw No. 25-296, 2018 (Sunshine Coast Lions Housing Society – Greenecourt) be read a third time this 17th day of October, 2018.

CARRIED

Councillor Shanks returned to the meeting at 7:47 pm.

8.4 Planning & Development Procedures Bylaw No. 566, 2018

Res. No. 2018-10D-21 – Moved/Seconded

That the October 5, 2018 report from the Director of Planning & Development Services, regarding the Planning & Development Procedures Bylaw, be received.

CARRIED

The Director of Planning and Development Services provided an overview of amendments made to the Bylaw based on previous Council direction. These are:

- expansion of notification area from 50 m to 100 m and provision to allow expansion of notification area beyond the prescribed distances specified when warranted;
- removal of references to development permit area #8 and small lot subdivision (Intensive Residential under Part 9 - Delegation of Authority);

Res. No. 2018-10D-22 – Moved/Seconded

That Council give Third Reading to Planning & Development Procedures Bylaw No. 566, 2018, as amended.

CARRIED

Res. No. 2018-10D-23 – Moved/Seconded

That Planning & Development Procedures Bylaw No. 566, 2018 (be read a third time this 17th day of October, 2018, as amended.

CARRIED

8.5 Housing Agreement Bylaw No. 571, 2018 (BC Housing-Hightide Avenue) – 5656 Hightide Avenue

Res. No. 2018-10D-24 – Moved/Seconded

That the report dated October 9, 2018 from the Municipal Planner regarding Housing Agreement Bylaw No. 571, 2018 (BCHousing-Hightide Avenue) for 5656 Hightide Avenue be received.

CARRIED

Res. No. 2018-10D-25 – Moved/Seconded

That Council give First, Second and Third Readings to Housing Agreement Bylaw No. 571, 2018 (BC Housing- Hightide Avenue) for the property legally described as Lot 1, Plan BCP36628, DL 304 (PID 027-536-998).

CARRIED

Res. No. 2018-10D-26 – Moved/Seconded

That Housing Agreement Bylaw No. 571, 2018 (BC Housing – Hightide Avenue) be read a first time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-27 – Moved/Seconded

That Housing Agreement Bylaw No. 571, 2018 (BC Housing – Hightide Avenue) be read a second time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-28 – Moved/Seconded

That Housing Agreement Bylaw No. 571, 2018 (BC Housing – Hightide Avenue) be read a third time this 17th day of October, 2018.

CARRIED

Councillor Shanks declared a conflict of interest as he is the Chair of a local manufactured home park association and recused himself from the meeting at 8:01 pm.

8.6 Solid Waste Collection and Disposal Bylaw Amendment Bylaw No. 548-3, 2018

Res. No. 2018-10D-29 – Moved/Seconded

That the report from the Director of Corporate and Financial Services dated September 24, 2018 regarding Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018, be received.

CARRIED

Res. No. 2018-10D-30 – Moved/Seconded

That Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018 be read a first, second and third time.

CARRIED

Res. No. 2018-10D-31 – Moved/Seconded

That Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018 be read a first time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-32 – Moved/Seconded

That Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018 be read a second time this 17th day of October, 2018.

CARRIED

Res. No. 2018-10D-33 – Moved/Seconded

That Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018 be read a third time this 17th day of October, 2018.

CARRIED

Councillor Shanks returned to the meeting at 8:05 pm.

8.7 Hightide Avenue Road Closure and Disposition Bylaw No. 569, 2018

Res. No. 2018-10D-34 – Moved/Seconded

That the report dated October 9, 2018 from the Municipal Planner regarding the closure and disposition of a portion of Hightide Avenue be received.

CARRIED

Res. No. 2018-10D-35 – Moved/Seconded

That Bylaw 569, 2018 (Hightide Avenue Road Closure and Disposition) be adopted.

CARRIED

Res. No. 2018-10D-36 – Moved/Seconded

That Hightide Avenue Road Closure and Disposition Bylaw No. 569, 2018 be adopted this 17th day of October, 2018.

CARRIED

8.8 2019 Property Tax Exemption Bylaw No. 572, 2018

Res. No. 2018-10D-37 – Moved/Seconded

That the report from the Manager of Financial Services dated October 10, 2018 regarding 2019 Property Tax Exemption Bylaw No. 572, 2018, be received.

CARRIED

Res. No. 2018-10D-38 – Moved/Seconded

That Council proceed with consideration of adoption of 2019 Property Tax Exemption Bylaw No. 572, 2018

CARRIED

Res. No. 2018-10D-39 – Moved/Seconded

That 2019 Property Tax Exemption Bylaw No. 572, 2018 be adopted this 17th day of October, 2018.

CARRIED

9. NEW BUSINESS

None.

10. BUSINESS ITEMS

10.1 Bylaw Enforcement Procedures Policy 2018

Res. No. 2018-10D-40 – Moved/Seconded

That the October 5, 2018 report from the Director of Planning & Development, entitled Bylaw Enforcement Procedures Policy 2018, be received.

CARRIED

Res. No. 2018-10D-41 – Moved/Seconded

That the Bylaw Enforcement Procedures Policy, 2018 be endorsed; and

That Council Policy 1.3.8 Bylaw Enforcement Policy be rescinded.

CARRIED

11. REPORT FROM NON-STANDING COMMITTEES, LIAISON APPOINTMENTS AND GENERAL REPORTS FROM COUNCIL

11.1 Reports from Councillors

Councillor Wright reported that he attended the Land Transfer ceremony at the Long House and the Sechelt Nation hall, which was a significant ceremony and event within the community. He also noted his attendance at the opening of the Sechelt Arts Festival and an all candidates meeting. Councillor Wright administered the opening remarks at Ravens Cry Theatre, 'Coasters Covering Coasters' which was a night of music. He also attended the annual general meeting of the Coasters Car Club.

Councillor Siegers reported that she had the honour of attending the Foundation Agreement of Celebration which was very well attended and organized. She attended a number of election forums and thanked the community for putting these events on to allow candidates to connect with the residents. Councillor Siegers also attended the movie "Tomorrow". She noted there is an initiative underway looking at getting a community group together to move some of these ideas outlined in the film forward. She attended the Emerging Sounds concert which was quite enjoyable. Councillor Siegers took a moment to thank staff for their support as well as the community for their input and engagement over the last four years.

Councillor Muller reported that he attended a lot of previously mentioned events above but also wanted to recognize staff and the community over the last four years. He noted that the Community has been welcoming with a great political culture, from a new Councillor's perspective. He also noted the staff did a great job during difficult times. He thanked the Chief Administrator Officer, Andrew Yeates for his service and abilities; Director of Corporate and Financial Services, Doug Stewart for his flexibility and overall fantastic work and contributions

to the District; Human Resources Advisor, Breanne Ostrosky who contributed to a lot of difficult work in personnel placement; Executive Assistant, Kerianne Poulsen for her effective abilities of attending to the needs of Mayor and Council; Municipal Planner, Angela Letman for her great work on complex files during upper management vacancies; Building Inspector, John Hardt and his contributions and managing to keep the District in good standing in the building community by staying on top at a busy time. Councillor Muller noted that the future of Sechelt will be in good hands no matter the results of the upcoming election as we have fantastic candidates, staff and community. He thanked everyone for their support over the last four years.

Councillor Lutes echoed Councillor Muller's statements and thanked staff as well as Mayor and Council for working so well together. She noted that it has been a great four years, despite the ups and downs. She concluded her report by thanking everyone again for the past four years.

Councillor Shanks summed up that it's been an extremely good four years with Council. He gave credit to Councillor Muller for his refreshing insight and input, and recalled that he made his mark at the first AVICC convention where he brought forward a resolution and received overwhelming support, and that he's considered Councillor Muller's input and opinion valuable ever since. Councillor Shanks wished all incumbents well for the upcoming election and acknowledged that it will be a good Council, whatever the result. He requested an update on timeline for an issue that was brought up at the recent Committee meeting regarding Skana Road maintenance in Sandy Hook to which the Chief Administrator Office provided a brief update on progress and paving difficulties.

Councillor Inkster provided an update on the name change process of future John Phare Lake and advised that he had spoken with MLA Nicholas Simons, who explained the re-naming process starts after the third anniversary of the individuals passing. Councillor Inkster noted that Mr. Simons explained he has been in talks with the Provincial Government and the Ministry involved and the process is now moving forward. Councillor Inkster also provided an update on the collaborative clean-up efforts of Porpoise Bay, initiated by Diane Sanford, noting debris removal will commence in the next few weeks. The District of Sechelt will be providing a truck to assist and we will be working with the SCR D to use additional trucks, if available, to remove debris that is collected and also deal with the tipping fees associated with the removal. The derelict vessels are a separate clean up issue that is being handled by the Provincial Government; he is hopeful to see a cleaner Porpoise Bay in the near future. Councillor Inkster ended his report by echoing similar appreciation and thanks to staff for their hard work and he wishes his fellow incumbents good luck in the upcoming elections. He added a special thanks and future good luck to Councillor Muller for his contributions and efforts over the last four years.

Mayor Milne took a moment to acknowledge the recent Reconciliation and Foundation Agreement ceremony in which he had the honour of being asked to attend as a witness. He feels we should bring what was witnessed back to our own community in various ways to reflect the importance of the Reconciliation Agreement. He advised that the event was

attended by active members of the community, many visitors from other First Nation communities from around the Province, Ministers of the Crown and Minister Scott Fraser. He noted that this important event will be the first cooperative and collaborative step towards reconciliation that recognizes the shared authority of the traditional inhabitants of this land and the indigenous people with the crown sovereignty. Mayor Milne also advised that he recently attended the celebration of life ceremony for Joyce Kolibas, previous Mayor and Councillor of the Village of Sechelt. He provided comments about Ms. Kolibas' legacy in the community. Mayor Milne ended his report by recognizing the last four years as being quite a run that has been interesting and engaging. He thanked Councillors for their collaborative contributions in professional and respectful ways.

11.2 SCRD Board – Council Representative Report

Councillor Wright reported that the SCRD Board is wrapping up business in the final days and weeks of their current Board. There have been three meetings: Planning and Development Committee meeting that included 18 reports, only two of which the District of Sechelt directors could vote on. Some items of discussion at that meeting were OCP amendments, zoning amendments, referrals and variances. There was also a Board meeting with three zoning amendments and a report on SCRD remuneration. Following this was the Regional Hospital District Board meeting. All reports can be found on the SCRD website.

12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS

12.1 Council Correspondence

Res. No. 2018-10D-42 – Moved/Seconded

That Council Correspondence included on the October 17th, 2018 Regular Council Meeting Agenda be received.

CARRIED

12.2 RCMP Monthly Statistics September, 2018

Res. No. 2018-10D-43 – Moved/Seconded

That the RCMP Monthly Statistics for September 2018 be received.

CARRIED

12.3 Sechelt Visitor Services Statistics September, 2018

Res. No. 2018-10D-44 – Moved/Seconded

That the Sechelt Visitor Services Statistics for September 2018 be received.

CARRIED

13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS

Corporate Officer, Jo-Anne Frank made a brief elections update on current voting numbers. She advised that the two advanced voting opportunities held on October 10th and October 16th resulted in a combined total of 968 qualified elector votes. The result of 2014 advanced voting opportunities was slightly higher with 1,093 qualified elector votes. The District of Sechelt allows mail ballot voting and has received a total of 82 requests to-date and a total of 53 returned ballots, which will be counted on General Voting Day. The Mayor encouraged qualified voters to go out and vote.

14. ADJOURNMENT

Res. No. 2018-10D-45 – Moved/Seconded

That the Regular Council meeting of October 17th, 2018 be adjourned at 8:41 pm.

CARRIED

Certified Correct:



Darnelda Siegers, Mayor



Jo-Anne Frank, Corporate Officer