

DISTRICT OF SEHELDT
MINUTES OF THE REGULAR COUNCIL MEETING
Held at 5797 Cowrie Street, Sechelt, BC
Wednesday, January 16, 2019

PRESENT Mayor D. Siegers; Councillors J. Kuester; T. Lamb (partial attendance via conference call); M. McLean; B. Rowe; E. Scott; A. Toth

STAFF Chief Administrative Officer A. Yeates; Director of Corporate and Financial Services D. Stewart; Director of Planning and Development Services, T. Corbett; Corporate Officer J. Frank; Manager of Engineering Services S. Bandara; Manager of Financial Services B. Currie; Parks Manager P. Schmitt; Arts, Culture and Communications Coordinator S. Smith and Recording Secretary J. Chamberlain

1. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council Meeting to order at 7:01pm and asked for any Declarations of Conflict. The Mayor noted that Councillor Lamb will attend the meeting by conference call.

2. ADOPTION OF AGENDA

Res. No. 2019-01B-1 – Moved/Seconded

That Item 10.9, be brought forward on the agenda before Item 10.1; and

That the Agenda be adopted as amended.

CARRIED

3. APPOINTMENTS AND DELEGATIONS

3.1 Rotary House Number Signs and Bylaw Adjustment Request

Ms. Reid introduced herself as a member of Rotary Club of Sunshine Coast – Sechelt. The Rotary Club is requesting that a variance to Section 12. (m) of Sign Bylaw No. 456, 2006 be considered to allow the production, sale and purchase of high visibility house number signs within the District of Sechelt. Letters of support for the requested house number signs have been provided by local emergency service departments and were provided to staff before the meeting. Ms. Reid presented to Council a visual example of a 6”x18” reflective blue house sign with the Rotary logo with a secondary size option of 6”x12”. She noted that the Rotary Club is currently working on pricing of signs and advised that having an amendment passed by Council by March 2019 would be beneficial.

Ms. Reid advised that the Rotary Club is also exploring the possibility of installing AEDs and rescue tubes in appropriate locations along the Sunshine Coast and would appreciate an opportunity to discuss this initiative in-depth with appropriate staff at a later time.

Res. No. 2019-01B-2 – Moved/Seconded

That staff be directed to prepare an amendment to District of Sechelt Sign Bylaw No. 456, 2006 to modify the definitions and regulations pertaining to reflective the address sign to allow for the high visibility house signage.

CARRIED

Councillor Lamb exited the Conference call at 7:11pm.

3.2 Fair Funding for Sechelt Public Library Petition

Mr. Tkachuk introduced himself and thanked Council for allowing him to present a Petition and provided a financial data sheet handout to Council with data received from BC Provincial records related to funding of libraries in BC. The petition, originally started by Marion Konkin, calls for Fair Funding for Sechelt Public Library and was signed by 1,800 residents asking that the Sechelt Library get funded on a continual basis as other Sunshine Coast libraries. Mr. Tkachuk stated that lack of funding has caused the library to reduce hours and discontinue adult programs. He noted that according to Provincial records, in 2017, Sechelt's per capita funding for Sechelt library was roughly 55% less than that of other local libraries.

The Mayor informed Mr. Tkachuk that Council will be reviewing Library funding levels as part of the budget process and that she is corresponding with the Sunshine Coast Regional District regarding funding.

The Mayor thanked Mr. Tkachuk, Ms. Konkin and the Library Board for their presentation.

Councillor Lamb joined the Conference Call at 7:17pm.

3.3 Council Liaison Appointment for Sunshine Coast Seniors Planning Table

Res. No. 2019-01B-3 – Moved/Seconded

That the report from the Executive Assistant dated January 11, 2019 regarding a council liaison appointment for the Sunshine Coast Seniors Planning Table be received.

CARRIED

Res. No. 2019-01B-4 – Moved/Seconded

That Councillor McLean be appointed as the District of Sechelt liaison for the Sunshine Coast Seniors Planning Table.

CARRIED

4. PROCLAMATIONS

United Nations World Interfaith Harmony Week

The Mayor proclaimed the week of February 1-7, 2019 as United Nations World Interfaith Harmony Week in the District of Sechelt.

Toastmasters Month

The Mayor proclaimed the month of February, 2019 as Toastmasters Month in the District of Sechelt.

5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL

5.1 Minutes of the 7:00 pm Regular Council Meeting of December 19th, 2018

Res. No. 2019-01B-5 – Moved/Seconded

That the Minutes of the Regular Council Meeting of December 19th, 2019 be adopted.

CARRIED

6. BUSINESS ARISING FROM MINUTES

None.

7. COMMITTEE / COMMISSION MINUTES AND REPORTS

None.

8. BYLAWS

8.1 Advisory Planning Commission Bylaw No. 578, 2019

Res. No. 2019-01B-6 – Moved/Seconded

That the report from the Director of Planning & Development Services, dated January 6, 2019 regarding Advisory Planning Commission Bylaw No. 578, 2019 be received.

CARRIED

Res. No. 2019-01B-7 – Moved/Seconded

That Section 4.2 of Advisory Planning Commission Bylaw No. 578, 2019 be amended to read, *'Preference shall be given to advisory planning applicants who have the appropriate professional qualifications and/or expertise in the following areas: community planning, architecture, landscape architecture, urban design, sustainability and accessibility.'*

CARRIED

Res. No. 2019-01B-8 – Moved/Seconded

That Advisory Planning Commission Bylaw No. 578, 2019 be given three readings, as amended.

CARRIED

Res. No. 2019-01B-9 – Moved/Seconded

That Advisory Planning Commission Bylaw No. 578, 2019 be read a first time this 16th day of January, 2019, as amended.

CARRIED

Res. No. 2019-01B-10 – Moved/Seconded

That Advisory Planning Commission Bylaw No. 578, 2019 be read a second time this 16th day of January, 2019.

CARRIED

Res. No. 2019-01B-11 – Moved/Seconded

That Advisory Planning Commission Bylaw No. 578, 2019 be read a third time this 16th day of January, 2019.

CARRIED

9. NEW BUSINESS

None.

10. BUSINESS ITEMS

10.1 Investing in Canada Infrastructure BC Rural and Northern Community Infrastructure Grant and Financial Commitment

Res. No. 2019-01B-12 – Moved/Seconded

That the report from the Manager of Engineering Services dated January 11, 2019 regarding Investing in Canada Infrastructure Program - Rural and Northern Communities Application and Financial Commitment be received.

CARRIED

Res. No. 2019-01B-13 – Moved/Seconded

That Council direct staff to apply for a grant opportunity to Investing in Canada Infrastructure Program-Rural and Northern Communities to expand the existing sanitary sewer network into sewer infill areas in West Porpoise Bay and West Sechelt, and upgrade the aging infrastructure.; and

That Council commit to funding this project using a combination of sewer reserves and DCC funds as applicable to cover its 10% portion (\$560,000) of the costs for this project, with the other 90% (\$5.04M) coming from the Investing in Canada Infrastructure Program-Rural and Northern Communities, for a total project amount of \$5.6M.

CARRIED

10.2 Integrated Community Sustainability Plan (ICSP) Goals and Actions Report – For Adoption

Res. No. 2019-01B-14 – Moved/Seconded

That the report from the Director of Planning and Development Services, dated January 4, 2019 regarding the Integrated Community Sustainability Plan Goals and Action Report, be received.

CARRIED

In discussion it was noted that by adopting the ICSP Goals and Action Report, Dark Sky designation can be pursued.

Res. No. 2019-01B-15 – Moved/Seconded

That the Integrated Community Sustainability Plan (ICSP) Goals and Action Report be adopted.

CARRIED

10.3 Notice on Title – 5663 Salmon Drive

Res. No. 2019-01B-16 – Moved/Seconded

That the report from Building Official dated January 3, 2019 regarding Building Bylaw Contravention at 5663 Salmon Drive be received.

CARRIED

Res. No. 2019-01B-17 – Moved/Seconded

That the Corporate Officer be directed to file notice in the Land Title Office, in accordance with Section 57 of the Community Charter, against 5663 Salmon Drive legally known as Lot 2 District Lot 304 Plan BCP7901 PID 025-796-861 and; that upon confirmation from the Building Official that all outstanding issues are resolved and the required permits, certifications and inspections approved, the Notice may be discharged from the title upon receipt of the required fee.

CARRIED

10.4 Notice on Title – 4774 Sunshine Coast Highway

Res. No. 2019-01B-18 – Moved/Seconded

That the report from Building Official dated January 3, 2019 regarding Building Bylaw Contravention at 4774 Sunshine Coast Highway be received.

CARRIED

Res. No. 2019-01B-19 – Moved/Seconded

That the Corporate Officer be directed to file notice in the Land Title Office, in accordance with Section 57 of the Community Charter, against 4774 Sunshine Coast Highway legally known as Lot 9 District Lot 1356 Plan 9407 – PID – 009-659-951 and that upon confirmation from the Building Official that all outstanding issues are resolved and the required permits, certifications and inspections approved, the Notice may be discharged from the title upon receipt of the required fee.

CARRIED

Res. No. 2019-01B-20 – Moved/Seconded

That staff be directed to take steps that are needed to bring the property located at 4774 Sunshine Coast Highway, legally described as Lot 9 District Lot 1356 Plan 9407, PID 009-659-951 into compliance and follow legal process, as required.

CARRIED

10.5 Notice on Title – 5918 Sunshine Coast Highway

Res. No. 2019-01B-21 – Moved/Seconded

That the report from Building Official dated January 3, 2019 regarding Building Bylaw Contravention at 5918 Sunshine Coast Highway be received.

CARRIED

In discussion it was noted that the Parcel Identifier (PID) number should read 027-127-362 and has been updated on notices.

Res. No. 2019-01B-22 – Moved/Seconded

That the Corporate Officer be directed to file notice in the Land Title Office, in accordance with Section 57 of the Community Charter, against 5918 Sunshine Coast Highway legally known as Lot A District Lot 1331 Plan BCP30267 PID – 027-127-362 and; that upon confirmation from the Building Official that all outstanding issues are resolved and the required permits, certifications and inspections approved, the Notice may be discharged from the title upon receipt of the required fee.

CARRIED

10.6 JDR Pacific Ventures Ltd. – Land lease at the Sunshine Coast Regional Airport (Sechelt Aerodrome)

Res. No. 2019-01B-23 – Moved/Seconded

That the report from the Manager of Financial Services dated January 2, 2019 regarding the Sunshine Coast Air Ltd. land lease at the Sunshine Coast Regional Airport be received.

CARRIED

Res. No. 2019-01B-24 – Moved/Seconded

That Council provide a Letter of No Objection to support Sunshine Coast Air Ltd. establishing a sub base at the Sechelt Aerodrome for the purpose of conducting commercial air service charter operations.; and

That staff be authorized to negotiate and sign a five year Sechelt Aerodrome land lease agreement with JDR Pacific Ventures Ltd. on behalf of the District of Sechelt.

CARRIED

10.7 Canada – BC Investing in Infrastructure Program Grant (ICIP)

Res. No. 2019-01B-25 – Moved/Seconded

That the report from the Arts Culture and Communications Coordinator, dated January 4, 2019 regarding ICIP – Community, Culture and Recreation Program be received.

CARRIED

In discussion it was noted that the District of Sechelt can use funds donated from third parties to contribute towards its share of the project.

Res. No. 2019-01B-26 – Moved/Seconded

That Council direct staff to submit an application for grant funding for the Hackett Park Accessible Outdoor Performance Space project through the ICIP – Community Culture and Recreation Program; and

That Council supports the Hackett Park Accessible Outdoor Performance Space project and commits to its share (\$67,500) of the project in the 2019 Capital Budget.

CARRIED

10.8 2019 Sechelt Arts Festival – Federal Grant Application

Res. No. 2019-01B-27 – Moved/Seconded

That the report from the Arts, Culture and Communications Coordinator, dated January 2, 2019 regarding 2019 Sechelt Arts Festival – Federal Grant Application, be received.

CARRIED

Res. No. 2019-01B-28 – Moved/Seconded

That Council direct staff to complete the Canadian Heritage form “Confirmation of Support from Municipal Government or Equivalent Authority” with financial information supplied from the 2019 draft budget.

CARRIED

10.9 Sunshine Coast Community Forest – Legacy Fund Assessment Committee Recommendations

Res. No. 2019-01B-29 – Moved/Seconded

That the report from the Corporate Officer, dated January 7, 2019 regarding Sunshine Coast Community Forest Legacy Fund recommendations, be received.

CARRIED

Res. No. 2019-01B-30 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Nicholas Sontag Marine Education Centre in the amount of \$35,000 for installation of a solar array.

CARRIED

Res. No. 2019-01B-31 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Sechelt Seniors Activity Centre in the amount of \$100,000 for renovation/expansion Project.

CARRIED

Res. No. 2019-01B-32 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Sunshine Coast Baseball Association in the amount of \$20,000 for a new batting cage.

CARRIED

Res. No. 2019-01B-33 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the siiyaya Reconciliation Project in the amount of \$10,000 for additional funding of Totem carving project.

CARRIED

Res. No. 2019-01B-34 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Sunshine Coast Fastball League in the amount of \$50,000 for safety upgrades at Hackett Park.

CARRIED

Res. No. 2019-01B-35 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Sunshine Coast Salmonid Enhancement Society in the amount of \$30,500 for a well assessment/hydrologic study.

CARRIED

Res. No. 2019-01B-36 – Moved/Seconded

That a Sunshine Coast Community Forest Legacy Fund grant be approved for the Gibsons Marine Rescue Society in the amount of \$80,000 to acquire/relocate a new boathouse.

CARRIED

10.10 Policy 1.5.17 Exempt Staff Compensation – Emergency Operations Centre Overtime Hours

Res. No. 2019-01B-37 – Moved/Seconded

That the report from the Chief Administrative Officer dated January 14, 2019 regarding Policy 1.5.17 Exempt Staff Compensation – Emergency Operations Centre Overtime Hours be received.

CARRIED

Res. No. 2019-01B-38 – Moved/Seconded

That Council endorse Policy No. 1.5.17 Exempt Staff Compensation – Emergency Operations Centre Overtime Hours.

CARRIED

11. REPORT FROM NON-STANDING COMMITTEES, LIAISON APPOINTMENTS AND GENERAL REPORTS FROM COUNCIL

11.1 Reports from Councillors

Councillor Kuester reported that before the holidays she had attended a dinner with shíshálh nation which was a great night to allow everyone to meet one another. After the holidays, Councillor Kuester attended a Downtown Revitalization community meeting where they met with developers and architects regarding Cowrie Street. The week previous, Councillor Kuester had been part of a meeting with local residents of the Seawatch community. The meeting was emotional, informative and gave her some insight of what Seawatch residents are experiencing.

Councillor McLean reported that he attended Sunshine Coast Affordable Housing Society meetings to build connections with Council and the Society. Two projects happening within Langdale and Gibsons were discussed and upcoming fundraising efforts for a project in Gibsons will allow Sunshine Coast community members to donate to this cause. Councillor McLean noted that he looks forward to further collaboration towards having future potential affordable housing opportunities within the District of Sechelt. Councillor McLean stated his admiration for the Restorative Justice program on the Sunshine Coast and thanks the group for all their hard work. Councillor McLean advised that the 15 Restorative Justice members on the Sunshine Coast will be attending advanced training that only seven other communities within BC have, which will be a great resource for the Sunshine Coast.

Councillor Rowe reported that after the holidays she spent time at the SCRD doing further orientations and strategic planning and is optimistic for what's planned ahead in the SCRD and looks forward to continuing work with such a dedicated group. Councillor Rowe noted she also attended the meeting with the Mayor and Council and with the residents of Seawatch to come to some sort of resolution to a very difficult situation. Councillor Rowe thanked residents and Council for taking part in the meeting.

Councillor Scott reported that he had previously attended a meeting with some residents of Seawatch when the latest sinkhole was first discovered. He had also attended the most recent meeting with all of Council and Restorative Justice. Councillor Scott noted he was intrigued with the flow and pattern of how Restorative Justice works, and looks forward to see what upcoming training for Restorative Justice members can provide for our community. Councillor Scott advised that he looks forward to a resolution within the Seawatch community.

Councillor Toth reported that he had also attended SCRD orientations and some very productive strategic planning meetings. He also met with the residents of the Seawatch community and Restorative Justice; he stated his appreciation for Restorative Justice hosting the meeting as it was understandably a very emotional time. Councillor Toth advised that he recently met with representatives of most Community Associations to talk about how Council can collaborate and communicate with the Associations more. Councillor Toth noted that Canada Day planning is starting, volunteers and committee members are always needed and that people can contact the District for details on how to get involved.

Mayor Siegers thanked Council for attending the recent meeting with Seawatch residents. Mayor Siegers noted that before the holidays, the Community Action Team program hosted an Open House to reach out to local drug users in the community to let them know of supports available. The recent open house was a success and had 24 in attendance and more open houses will be done in the future. She advised that local municipal leaders will attend naloxone training in order to heighten awareness in the community. Mayor Siegers noted that before Christmas, she attended a Christmas Supper hosted by a number of churches in Gibsons, and thoroughly enjoyed the event. Mayor Siegers also noted that she attended the Legion Levee and was introduced to the new Executive. Mayor Siegers advised that, she was invited to meet with a group looking to take advantage of a new federal Entrepreneur Investment Pilot Program, along with Gibsons Mayor Bill Beamish and SCRD Chair Lori Pratt. The purpose of this pilot program is to bring immigrants to our country that fulfill the required criteria of the program; this allows applicants to eventually be open to apply for Canadian citizenship. At the meeting, the following were discussed: Sunshine Coast economic development such as housing needs; workforce housing; businesses; hotels; destination tourism; etc, and looking at how these topics could work for the applicants of the pilot program. The pilot program is currently working with approximately 600 family applicants for various locations within British Columbia, and municipalities together are looking at how we can support our communities.

Mayor Siegers advised that she attended an emergency training session for elected officials that was hosted by the Justice Institute. She also was able to step away from SCRD strategic planning to attend the 2963 Seaforth Highlanders Civic Recognition ceremony event. She also attended a Ministry of Forests webinar that provides information to new council members on their different departments, what they do, how municipalities work with them as well as basic forestry information. Mayor Siegers reported that the siyaya movement has invited elected officials and staff to take part in a siyaya blanket exercise that walks attendees through their history to develop a common understanding and to create and build a relationship. The movement will approach the District to host one of these events to allow the community members an opportunity to participate and do the same.

11.2 SCRD Board – Council Representative Report

Mayor Siegers presented the following report:

The SCRD is responsible for four fire departments – Egmont, Gibsons, Halfmoon Bay and Roberts Creek. Over the past year, the Fire Chiefs have been working collaboratively with retired Sechelt Fire Chief Bill Higgs and Dave Mitchell & Associates on developing an SCRD Fire Department Strategic Plan. Over the period from 2009 to present, each fire department has responded to an ever increasing volume of calls. Growing call volumes, along with the increasing complexity of the regulatory requirements for training, operations and occupational health and safety, will require an increased level of support from the SCRD. There is also a need to ensure that the SCRD fire departments are fully in compliance with the requirements of WorkSafe BC and the Provincial Playbook.

The SCRDR designates each department's training and operational level, for example, Exterior only or Interior, etc. The fire fighters then have to take and document that they have taken the required training as per the Playbook to ensure their safety when deployed. Documentation needs work. Operating Guidelines need to be updated. In the natural progression of a fire hall, it typically starts out using all Volunteers. As the level of calls and types of calls increases, it transitions to having a career Fire Chief. Given recent retirements in Halfmoon Bay and Roberts Creek, it is a good time to transition to a career Fire Chief in each. 45 recommendations in all were identified in the Strategic Plan. It was recommended that a Manager of Protective Services position be created from the existing Emergency Program Coordinator vacancy. This new position was not supported at this time. However, a 3 year service plan for each of the Fire Departments is to be developed and brought back for consideration. It is important to note that insurance rates for residential property is impacted by the level of service provided a Fire Department. The Fire Departments on the Sunshine Coast have increased their ratings and substantially decreased the cost of insurance to those properties within the service areas with access to fire hydrants.

A report was received that was a review of the SCRDR Emergency Plan. This plan will be coming forward to a future District of Sechelt meeting for review given the cost for providing this service is shared by all the residents on the Coast.

SCRDR involvement in the joint Child Care Planning Grant was approved.

The Development Variance Permit for Persephone and their proposed Liquor License Endorsement and Picnic area was approved.

The SCRDR Board voted at Committee to renew the Recreation Sites and Trails Agreement for Big Tree Trail for a period of 5 years and requested an extension to consider renewal of the agreement for Sprockids Park. The Committee voted to decline renewing the agreement for Klein Lake Recreation Site and for Secret Cove Falls Trail. The Egmont Community Club has been managing the Klein Lake campground since 2010. FLNRORD has proposed that they continue their arrangement with the Egmont Community Club and that the SCRDR renewal exclude Klein Lake. Homesite Creek Falls Recreation Site has expressed interest in adding Secret Cove Falls Site to their management and maintenance agreement so the SCRDR will no longer be managing this.

Sunshine Coast Regional Hospital District Board Meeting of January 10th. This was the inaugural meeting of the Board. Lori Pratt was elected as Chair with Donna McMahon as Vice-Chair of the Hospital Board. The meeting that followed provided an overview of the organizational structure of the Health Authority, the funding process, and capital investments that are approved and proposed. Johan Marais, Regional Director, Capital Planning and Lauren Tindall, Director Sunshine Coast, Vancouver Coastal Health were the presenters.

12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS

12.1 Release of Items from Closed Meeting

Res. No. 2019-01B-39 – Moved/Seconded

That the report from the Corporate Officer, dated January 2, 2019 regarding release of resolutions from the December 12, 2018 Closed Council meeting, be received. Further, that the following resolutions be confirmed in open meeting:

- (1) That John Bebbington and Meredith Stewart be appointed to the District of Sechelt Community Investment Program Grant Committee.
- (2) That staff be directed to tender a Request for Proposal for the management of the Sechelt Visitor Information Centre for a one year term, with the same hours of operation as under the previous contract; and that the Visitor Information Centre be closed until a new contract is negotiated.

CARRIED

12.2 Council Correspondence

Res. No. 2019-01B-40 – Moved/Seconded

That Council Correspondence included on the January 16th, 2019 Regular Council Meeting Agenda be received.

CARRIED

Res. No. 2019-01B-41 – Moved/Seconded

That the Council Correspondence Item No. 3, '01-02, Letter, A Titcomb, SC Resource Centre, Request for funding for Seniors Planning Table' included on the January 16th, 2019 Regular Council Meeting agenda be referred to the Director of Corporate and Financial Services for consideration of the upcoming budget process.

CARRIED

13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS

There were no emergency items brought forward.


14. ADJOURNMENT

Res. No. 2019-01B-42 – Moved/Seconded

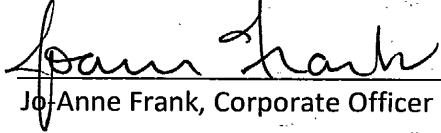
That the Regular Council meeting of January 16, 2019 be adjourned at 8:57 pm.

CARRIED

Certified Correct:



Darnelda Siegers, Mayor



Jo Anne Frank, Corporate Officer